

Month/Day/Year

RE: No Call Made to Missouri One Call System Prior to Beginning  
Excavation and Invoice for Repair of Damaged Facilities

Dear Excavator:

With reference to an excavation you undertook on MONTH/DAY/YEAR at ADDRESS, which resulted in damage to this utility's underground facilities, the purpose of this letter is to inform you that it has been determined you did not submit a request for the location of underground facilities to the Missouri One Call System (MOCS) call center prior to beginning the excavation, and to advise you that your failure to submit such a request was a violation of State Statute Chapter 319, Section 319.025, Subsection 1.

Due to the above, it is suggested that you review the requirements pertaining to the submission of locate requests to the MOCS call center set out in the above-referenced statute. Printed information concerning that matter, as well as other matters such as the color code and facility marking standards used by underground facility owners, can be found at [mo1call.com](http://mo1call.com) or is available by contacting MOCS at 573-635-1818.

Your continued practice of excavating without submitting the required underground facility locate requests to the MOCS call center may result in this utility referring you to the State Attorney General's Office for civil penalty action, which is an action authorized by Chapter 319.

Additionally, because the above-noted excavation resulted in damage to this utility's underground facilities, you will find enclosed an itemized invoice for the cost of repairing the damaged facilities. Payment of the repair cost shown on the enclosed invoice is expected no later than thirty (30) days after the date of this letter and should be sent to the attention of NAME at ADDRESS.

Sincerely,

Name

Title

Name of Company/Municipality

Copies: Jack McManus – Attorney General's Office  
Bob Leonberger – Missouri Public Service Commission